



BAIKUNTH TEACHERS' TRAINING COLLEGE

Amlori, Siwan-841226 (Bihar)

Affiliated to : Jaiprakash University, Chapra (Bihar) ● Recognized by : NCTE (ERC Bhubaneswar)

Mobile : 9939056487, 8873392245, 9128204500

Run and Managed by : Maa Vindhyavasini Shiksha Nayas, Nai Basti, Malviya Nagar, Siwan

Ref. No.-

Date.....

Monitoring committee for adherence to code of conduct

The IQAC of Baikunth Teachers' Training College acts as an umbrella body that among other things. Exercise oversight and monitors the functions of the various committees concerned with matters of discipline, ethics and codes of conduct.

The various committees that help in implanting the code of conduct among student are –

- i. Discipline committees
- ii. Anti ragging committee
- iii. Grievance redressal committee
- iv. Student council etc.
- v. IQAC committee

The IQAC monitors the code of conduct for teaching and non-teaching staff and reviews it from time to time.

Proceeding of the monitoring committee


26/11/2023
Principal
Baikunth Teacher's Training College
Amlori, Siwan

Baikunth Teachers' Training College Amlori, Siwan

CODE OF CONDUCT FOR THE STUDENTS

- Student should be punctual and should maintain discipline in the college.
- Student should get at least 75% of attendance, if not he/she is not eligible to appear for the examination, as per the university rule.
- Student always advised to utilize facilities available in our college properly.
- Student should maintain cleanliness inside the campus.
- Student always advised to participate in all the programmes and activities that conducted by the college.
- Ragging is strictly prohibited.
- Student should not be involved in any kind of illegal activities.
- Student should protect property of the college.
- Student should not remain absent without prior permission.

Baikunth Teachers' Training College

Amlori, Siwan

CODE OF CONDUCT FOR THE PRINCIPAL

- The Principal should ensure quality in education and academic activities.
- The principal should chalk out policy and plan to execute the vision and mission of the college.
- The principal should form various college level committees and appoint co-ordinators.
- The principal should convene meetings of different cells as and when required.
- The principal should monitor financial matters efficiently.
- The principal should motivate teachers to enhance their knowledge by attending various trainings.
- The principal should ensure that the directions issued by the Department of College Educations are strictly complied with.

**Baikunth Teachers' Training College
Amlori, Siwan**

CODE OF CONDUCT FOR THE TEACHERS

- Teachers should maintain dignity and decorum of the post.
- Teacher should perform his or her duty honestly.
- Teacher should actively involve with the students in Co-curricular and extracurricular activities.
- Teacher should prepare teaching plan of the allotted subjects.
- Teacher should inculcate patriotism and discipline among students.
- Teacher should avail leaves with prior intimation.
- Teacher should work toward betterment of the Institution.
- Teacher should be available or consultation to students.
- Teacher should not indulge in castism.
- Teacher should not remain absent from duties without prior permission.
- Teacher should not engage directly or indirectly in any trade or business.

**Baikunth Teachers' Training College
Amlori, Siwan**

CODE OF CONDUCT FOR ADMINISTRATIVE STAFF

- Administrative staff should look after student's admission and examination.
- Administrative staff should be well versed in e-administration.
- Administrative staff should behave politely and compassionately with parents/guardians.
- Administrative staff should develop co-operative and friendly relationship with faculty members.
- Administrative staff should perform all professional activities through proper channels.
- Administrative staff should not involve in unethical practices.
- Administrative staff should not remain absent from duties without prior permission.
- Administrative staff should not engage directly or indirectly in any trade or business.

Baikunth Teachers' Training College

Amlori, Siwan

CODE OF CONDUCT FOR UNSKILLED EMPLOYEES

- Unskilled employees should give importance to cleanliness of the institution.
- Unskilled employees should behave politely and compassionately with students, teachers, parents and administrative staff.
- Unskilled employees should develop co-operative and friendly relationship with faculty members.
- Unskilled employees should not involve in unethical practices.
- Unskilled employees should not remain absent from duty without prior permission.
- Unskilled employees should not engage directly or indirectly in any trade or business.